



North Devon Sunrise Community Interest Company Board Recruitment

Sunrise is looking for three people to join its Board as Directors

Sunrise is the main organisation championing inclusion across Northern Devon. Its purpose is celebrating diversity, challenging discrimination and changing attitudes.

A consultant working with us on a recent away day said what an exciting future the organisation has and commented on the great team and how well we all work together.

- We are looking for an individual to take on the responsibility of the treasurer but this is not as onerous as it sounds. If you are financially literate, governance aware, process driven and analytical and able to take an overview of the financial health of the organisation, this role may suit you. We don't think you need to be a qualified accountant, our CEO is a capable financial manager and our accounts are relatively simple.
- We are also seeking to recruit a couple more people who between them are entrepreneurial, opportunity seeking, risk taking, innovative and tech savvy, perhaps an app developer? Of course you may only have some of these qualities but overall we know these are the areas where we have gaps in our current range of skills.

Join us as we become a charity, establish a wider and more sustainable range of income and work to achieve our aims of an increasingly accepting and inclusive community.



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Other useful information

- The Sunrise board meets monthly with the date agreed at each meeting. Currently the time is between 4.30- 6.30pm at the Sunrise office in Barnstaple. We are prepared to meet later to accommodate new trustees if this timing is a problem.
- Sunrise is seeking to become a charity and the current and future Directors will become Trustees of the Board in due course.
- The Sunrise Diversity Festival is an annual event (usually in June) that all trustees need to attend and support as volunteers and take direction from the staff lead.
- Board Members are expected to attend the Annual General Meeting and other events promoting the organisation throughout the year including development sessions with the staff team (away days for planning etc)
- Every year, three months before the AGM, the board will decide whether they need to actively recruit new trustees. In addition, if during the course of the year, any trustees announce their intention to leave, the board will decide whether they need to recruit new trustees. Similarly during the year if the board identify any skills gaps, they will decide whether to recruit additional trustees or simply co-opt members temporarily.
- The board will refer to their governing documents to determine whether new trustees should be elected or co-opted, and recruit in line with the appropriate process.



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Our expectations

In order to carry out your responsibilities as a trustee, you should:

- be committed to the purpose, objects and values of the organisation
- be constructive about other trustees' opinions in discussions (and in response to staff members' contributions at meetings)
- be able to act reasonably and responsibly when undertaking such duties and performing tasks
- be able to maintain confidentiality on sensitive and confidential information
- be supportive of the values (and ethics) of the organisation
- understand the importance and purpose of meetings, and be committed to preparing for them adequately and attending them regularly
- be able to analyse information and, when necessary, challenge constructively
- be able to make collective decisions and stand by them